

Mohammad A. Qureshi
School of Hospitality Management
Florida International University
North Miami, FL 33181

Education

Master of Science, 1996, Florida International University
Major: Public Administration. Specializing in Finance and Budgeting

Bachelor of Science, 1992, Florida International University
Major: Hospitality Management

Completed all course work for PhD in Public Administration, 2004

Certification

Certified Hospitality Educator Educational Institute of American Hotel and Motel Association.

Professional Interest

Facilities Management, Hotel Engineering and Operations Management

Professional Experience and Work History

Assistant Dean of Facilities and Administration, School of Hospitality and Tourism Management

Responsible for all facilities related projects and update for Hospitality Management building and Kovens Conference Center. Responsible for day to day operation and administration for School of Hospitality Management's Food labs, Computer labs, their staff and office staff. Support Dean and Associate Dean with academic programs and school's policies. Oversee for school's entire budget including China program and Kovens Conference Center. Represent Dean's office at the South Beach Wine and Food Festival responsible for all school related issues and aspects.

Coordinator of Physical Plant and Assistant to Associate Dean, School of Hospitality And Tourism Management, Florida International University.

Responsible for coordinating and managing all repair and maintenance projects for Hospitality Management building. This includes on going repair and all new projects. Manage equipment, furniture and furnishing purchase and installation of both operating and capital equipment. Responsible of design, develop and ongoing consulting to classrooms and Food labs in Tiajin China. Provide assistance to Associate Dean with all operational issues of school and building. Provide support and assistance to Associate Dean with Operation of South Beach Wine and Food Festival especially with inventory and logistics management. Supervise student interns for South Beach Wine and Food Festival. Develop budget for Food Labs. Supervise Purchasing of lab supplies and equipment. Keep track of university property assigned to Food Labs.

Inventory/Logistics Manager for South beach Wine and Food Festival

Responsible for receiving, storage and distribution for all sponsor, exhibitor merchandise and festival related inventory. Purchased/sourced all paper, plastic and supplies for various events and planned and executed delivery and receiving schedules.

Lecturer/Instructor

Hospitality Management, Florida International University, and Miami Dade Community College. Teach the courses of Facilities Management, Introduction to Management and Financial Accounting for the Hospitality Industry, Beverage Management, Restaurant Management, Fiscal Analysis and Applied Statistics, Food and Beverage Control.

Food Lab Manager

Hospitality Management, Florida International University. Responsible for purchasing lab supplies, safety, sanitation and maintenance of equipment. Supervise and training of teaching lab assistant and teachers assistants. Developing and tracking of budget for food lab. Conduct front of the house training, supervision of dining room during luncheons. Help students with costs calculation for luncheons.

Assistant Manager/Kitchen Manager,

TGI Friday's Restaurant, (Dalts Grill). Responsible for sales and profit of 250 seat dinner house with 45-seat lounge. In charge of two most important operating cost, food and back of the house labor. Increase productivity and reduced food by cost by two

points, helping management team to win store of the Quarter.
Opened two locations as opening team coordinator.

Working History

- May 2008-Current** *Assistant Dean of Facilities and Administration*
School of Hospitality Management
Florida International University
- February 2005-March 2008** **Inventory/logistics Manager for South Beach Wine and Food Festival and Planning committee member**
- April 2003- April 2008** *Coordinator of Physical Plant/Assistant to Associate Dean*
School of Hospitality Management
Florida International University
- August 97 – Present** *Adjunct Professor*, School of Hospitality Management
Florida International University
Subject: Accounting for Hospitality Industry
Restaurant Management, Beverage Management, Facilities Management, Food and Beverage Control.
- August 2001- 2007** *Adjunct Professor*, Hospitality Management at Miami Dade
Community College
- January 2004-2007** *Adjunct Professor*, College of Health and Urban Affairs, Florida
International University
Subject: Fiscal Analysis, Applied Statistics
- December 93 – 2004** *Food Lab Manager*, School of Hospitality Management
Florida International University
- December 82 – May 94** *Assistant/Kitchen Manager*, T.G.I. Friday's (Dalt's Grill)
Miami, Florida

Professional Appearances

"Profit in Menu Planning and Purchasing" Guest Speaker at Johnson & Wales University, North Miami, FL, January, 2000

Unpublished Research

"A study of implementation and effects of community policing at various police departments in Dade County, Florida."

"Determinants of Revenue Forecasting Error tolerance among Local Budget Officers"

Academic Memberships

Member of the Honor Society “**PHI KAPPA PHI**”

Honorary Faculty member of International Honor Society of Hospitality Management “**Eta Sigma Delta**”

Awards

“*Student Mentor Award*” nominated April 14, 1996, presented by Student Activities, North Campus

FIU Customer Service Award “Employee of the Year – 1988”

Excellence in Partnership with the Division of Continuing Education – various project participation and training for “Summer Youth Employment and Training Program” for the last six years.

“*Nominated for Adjunct Faculty Excellence in Teaching Award*” 2002 and 2003 Honorary Mention by the Academy for the Art of Teaching March 2001.