

## Margie K. La Belle

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### CAREER SUMMARY

Areas of expertise include: corporate meeting planning with major national companies; on-site meeting management and , hospitality coordination for national and International events, and event and banquet planning. Qualifications include: BS degree in Hospitality Management and MS degree in Hotel and Food Service Management from Florida International University. More than 40 years in Hospitality Management: 26 years with a major airline; 12 years as a meeting planner; and 12 years as an adjunct professor. Currently a partner with Meeting and Travel Consultants Inc., working on events such as the National Joint Use Highway Conference, Florida Utilities Coordinating Committee and the Highway Utility Conference, as well as an adjunct instructor in Hospitality Management with Florida International University, Florida Memorial College and, Miami-Dade college

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### EDUCATION

#### Master of Science

- Hotel and Food Service Management

*Florida International University, Miami, Florida*

1994

#### Bachelor of Science

- Hospitality and Tourism Management

*Florida International University, Miami, Florida*

1996

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### HISTORY

#### Partner, Meeting and Travel Consultants

1995-Present

#### Adjunct Professor

FIU, Florida Memorial Miami Dade College, 1996-Present.

#### Acting Director of Sales

Calder Race Course, , 1996-1997

#### Assistant Director of Sales

Calder Race Course, Banquet/Events Department. 1994-1996

#### Student and T/A for FIU including several Internships associated with the FIU Internship Program

1991-1994

#### Eastern Airlines Incorporated

Flight Attendant, Senior Flight Attendant, Purser and Trainer. 1964-1991

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### EXPERIENCE

- Over 12 years of experience in meeting planning including development and implementations of agendas, catering and banquets, registration procedures and overall coordination of corporate / association events.
- Performed analysis and job performance reports for Human Resources job descriptions.
- Developed course curriculum competencies for Miami-Dade College Hospitality Management program.
- Developed and revised new course syllabi and teaching guidelines for several Hospitality related courses.
- Conducted on-site and adult education training classes including The Customer and You training for FIU on South Beach, Florida
- Prioritized and coordinated numerous job functions within a team concept, through briefings, as well as group sales coordinating for event planning.
- Airline experience dealing with various aspects of international and domestic procedures and policies including assignments dealing directly with airline procedures.
- Trained employees in on-board procedures for aircraft involving the Federal Aviation Administration (FAA) and Airline guidelines, relating to crew regulations and emergency evacuation procedures.